

Minutes

Board of Education of the Rocky River City School District

RESOLUTIONS

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Date March 21, 2013

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Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Regular Session on March 21, 2013 at 7:01 p.m. in the Board Room at the Board of Education Offices. A digital recording was made of this meeting and is on file in the Office of the Treasurer.

President Jon Fancher presiding

Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

PRESENT - Dr. Fancher, Ms. Goepfert, Mr. Milano, Mrs. Rounds

ABSENT - Mr. Swartz

PLEDGE OF ALLEGIANCE

RESOLUTION TO ADOPT AGENDA

Resolution No. 68-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this agenda, including any addendum attached hereto, for the February 21, 2013 meeting.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

REPORTS

- Kindergarten poetry presentation – Mrs. Walsh
- Superintendent's Update – attached

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Board of Education of the Rocky River City School District

RESOLUTION TO RECOGNIZE NATIONAL MERIT FINALIST – HARRY KONANGI

Resolution No. 68.1-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby recognizes Harry Konangi, National Merit Finalist.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO RECOGNIZE NATIONAL MERIT FINALIST – ALEC TEMES

Resolution No. 68.2-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby recognizes Alec Temes, National Merit Finalist.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Jay Milano	Aye
Jean Rounds	Move
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

ORAL AND WRITTEN COMMUNICATION

In accordance with Bylaw 0169.1 Public Participation at Board Meetings, residents, students, staff, and invited guests are welcomed by the President of the Board or the Superintendent to address the Board at this time.

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Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE MINUTES OF PRECEDING MEETINGS

Resolution No. 68.3-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of the Preceding Meetings held on February 13, 2013 (Committee of the Whole Meeting), February 21, 2013 (Special Board of Education Meeting), and February 21, 2013 (Board of Education Meeting) be approved.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

COMMITTEE AND REPRESENTATIVE REPORTS – “Highlights” of the Committee of the Whole Meeting available in the lobby and at www.rrcs.org

a Notification of First Reading of New and Revised Board Policies

Bylaws

Bylaw 0165.2

Special Meetings

Program

Policy 2270

Religion in the Curriculum

Policy 2431

Interscholastic Athletics

Policy 2623.02

Third Grade Reading Guarantee

Professional Staff

Policy 3120.08

Employment of Personnel for Co-Curricular/Extra-Curricular Activities

Policy 3131

Reduction in Staff

Policy 3135

Hiring Professional Staff

Students

Policy 5515.01

Safe Operation of Motorized Utility Vehicles by Students

Finances

Policy 6110

Grant Funds

Policy 6320

Purchases

Policy 6550

Travel Payment & Reimbursement

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Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE FINANCIAL STATEMENT AND INTRAFUND TRANSFERS FOR GENERAL ACCOUNTING IN THE AMOUNT OF \$240,889.51 FOR FEBRUARY 28, 2013 (EXHIBIT A)

Resolution No. 68.4-13

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO AMEND APPROPRIATION FOR ALL FUNDS AS OF FEBRUARY 28, 2013 IN THE AMOUNT OF \$46,395,254 (EXHIBIT B)

Resolution No. 68.5-13

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES (EXHIBIT C)

Resolution No. 68.6-13

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

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Board of Education of the Rocky River City School District

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER FOR CALENDAR YEAR 2014 (EXHIBIT D)

Resolution No. 68.7-13

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO APPROVE RETIREMENTS AND RESIGNATIONS

Resolution No. 69-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following Retirements and Resignations be approved.

Retirements:

<u>Name</u>	<u>Position/Classification</u>	<u>Effective</u>
Rich Thomas	Supervisor of Facilities	From: 7/31/13 To: 6/30/13

Resignations:

*Michael Sislowski	Teacher	7/31/13
*Camille Talbert	Teacher Tutor	6/30/13 6/30/13
*Suzanne Toppel	Teacher	6/30/13

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Jay Milano	Move
Jean Rounds	Aye
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

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Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE APPOINTMENTS¹

Resolution No. 70-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following appointments be approved.

<u>Name</u>	<u>Position/Classification</u>	<u>Effective Date</u>	<u>Rate of Pay</u>
Erin Peacock	Manager of Transportation Services	7/1/13-7/31/15	Step 5
*Michael Sislowski	Assistant Principal, MS	8/1/13-7/31-15	Classification 9 Step 1
*Adam Sywanyk	Supervisor of Facilities Operations	4/15/13-7/31/15	Step 9
*Robbyn Baddour	Educational Aide-Summer School Preschool	As needed 6/18 -7/25/13	\$15.87/hr.
*Brian Smith	Preschool Summer School Teacher	As needed 6/18-7/25/13	\$31.26/hr.
*Ashley Morris	Summer School OGT	As needed 6/10-14/13	\$31.26/hr.

SUPPLEMENTAL DUTY APPOINTMENTS FOR 2012-13 SCHOOL YEAR:

<u>Name</u>	<u>Position/Classification</u>	<u>Rate of Pay</u>
Jane Dickey ²	Lacrosse, Asst., Girls, HS	\$2,875

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Board of Education of the Rocky River City School District

OCCASIONALS:

*Walter Moss

1. *Employment conditional upon receipt of a negative drug test screening & satisfactory criminal reference check.*
2. *For any supplemental contract initially awarded to a non-licensed person by this resolution, the Board made such position(s) available to licensed employees of the District, but no qualified licensed employee of the District expressed interest in the position(s); and further the Board advertised the position(s) to qualified licensed personnel outside of the District, but no qualified licensed personnel outside of the District expressed interest in the position(s).*

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO APPROVE ADJUSTMENTS IN SALARY, ASSIGNMENT AND RATE OF PAY

Resolution No. 71-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that adjustments in the salary, assignments and rate of pay be approved:

<u>Name</u>	<u>Reason</u>	<u>Effective</u>	<u>Rate of Pay</u>
Margaret Liberatore	Additional semester hours	3/22/13	MA+36, Step 19
Margaret Liberatore	Adjustment in supplemental Duty	3/22/13	\$6,104

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Aye
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

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Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE LEAVE OF ABSENCE

Resolution No. 72-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the leave of absence be approved.

Stephanie Minotti

Unpaid leave from February 25 – June 6, 2013

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Aye
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO APPROVE NEW JOB DESCRIPTION (EXHIBIT E)

Resolution No. 73-13

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Jay Milano	Move
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO APPROVE NEW TRANSPORTATION MANAGER SALARY SCHEDULE (EXHIBIT F)

Resolution No. 74-13

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Aye
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

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Board of Education of the Rocky River City School District

RESOLUTION TO APPROVE CHANGE MANAGEMENT ITEMS (EXHIBIT G)

Resolution No. 75-13

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Aye
Jay Milano	Move
Jean Rounds	Second
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO APPROVE SCHOOL CALENDAR 2014-2015 (EXHIBIT H)

Resolution No. 76-13

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Aye
Jay Milano	Move
Jean Rounds	Aye
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

RESOLUTION TO ACCEPT GIFTS TO SCHOOLS

Resolution No. 77-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District that, in accordance with **Board Policy 7230 – Public Gift**, the following be and the same is hereby accepted as an absolute and unconditional gift to the Board without any restrictions or reservations as to the future use thereof.

The Rocky River Women's Club:

A donation in the amount of \$220.00 for toys and art supplies for the Preschool Program at Goldwood Primary School.

The Rocky River Women's Club:

A donation in the amount of \$500.00 for the purchase of the Boardmaker Software for Kensington Intermediate School.

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Board of Education of the Rocky River City School District

- The Rocky River Women’s Club: A donation in the amount of \$500.00 for the 7th grade Challenge Day Program to be held in the fall.
- Erin Konet: A donation of \$150.00 and various toys to be used by the Preschool Program.
- Jen Golya: A donation of various toys to be used by the Preschool Program.
- Allison Smith: A donation in the amount of \$100.00 for 16 Rocky River Middle School students to take a field trip to the Beck Center for an Explore the Arts Workshop on March 14, 2013.
- Anonymous: A donation in the amount of \$166.31 to be used for furniture and carpeting for the Broadcasting Room at Rocky River High School.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Jay Milano	Aye
Jean Rounds	Move
Scott Swartz	Absent

The resolution was adopted 4 – 0 with 1 absent.

OTHER BUSINESS

None

Minutes

Board of Education of the Rocky River City School District

RESOLUTION TO ADJOURN

Resolution No. 78-13

BE IT RESOLVED by the Board of Education of the Rocky River City School District, that this meeting be adjourned at 8:23 p.m.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Jay Milano	Aye
Jean Rounds	Second
Scott Swartz	Aye

The resolution was adopted 4 – 0 with 1 absent.

President

Treasurer

ROCKY RIVER CITY SCHOOLS
 Financial Report by Fund
 FINANCIAL REPORT FOR FEB 2013

Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
TOTAL FOR Fund 001 - GENERAL:							
2,744,702.80	8,659,045.64	28,238,035.68	2,369,829.70	20,571,345.33	10,411,393.15	1,325,613.96	9,085,779.19
TOTAL FOR Fund 002 - BOND RETIREMENT:							
2,091,231.71	1,269,219.99	3,967,122.92	0.00	2,951,568.97	3,106,785.66	0.00	3,106,785.66
TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:							
48,604.16	14,376.71	641,921.85	2,783.00	116,704.15	573,821.86	35,825.30	537,996.56
TOTAL FOR Fund 004 - BUILDING:							
23,411,769.18	100,601.23	137,711.70	773,660.90	13,074,380.16	10,475,100.72	8,939,846.26	1,535,254.46
TOTAL FOR Fund 006 - FOOD SERVICE:							
63,183.58	38,942.47	248,829.96	46,138.85	247,028.43	64,985.11	91,650.21	26,665.10-
TOTAL FOR Fund 007 - SPECIAL TRUST:							
47,331.67	2,500.00	3,135.00	0.00	702.40	49,764.27	19,699.36	30,064.91
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:							
23,076.70	0.00	26,780.24	0.00	27,331.20	22,525.74	2.99	22,522.75
TOTAL FOR Fund 011 - ROTARY-SPECIAL SERVICES:							
153,299.40	2,187.87	191,280.62	20,781.41	159,942.47	184,637.55	38,020.54	146,617.01
TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:							
97,249.30	5,304.42	58,435.79	2,829.75	39,274.61	116,410.48	26,411.13	89,999.35
TOTAL FOR Fund 019 - OTHER GRANT:							
11,470.99	0.00	51,616.27	847.89	39,927.50	23,159.76	3,100.92	20,058.84
TOTAL FOR Fund 022 - DISTRICT AGENCY:							
0.00	36,645.50	53,673.99	0.00	0.00	53,673.99	0.00	53,673.99
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:							
110,820.90	8,477.80	70,928.76	1,211.79	52,709.90	129,039.76	17,312.68	111,727.08
TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY:							
42,208.37	11,966.97	230,385.70	18,552.06	276,027.17	3,433.10-	97,689.99	101,123.09-
TOTAL FOR Fund 401 - AUXILIARY SERVICES:							
185,801.11	663,712.25	1,344,308.82	151,886.76	684,470.07	845,639.86	241,112.52	604,527.34
TOTAL FOR Fund 432 - MANAGEMENT INFORMATION SYSTEM							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

EXHIBIT A

ROCKY RIVER CITY SCHOOLS
 Financial Report by Fund
 FINANCIAL REPORT FOR FEB 2013

Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	
TOTAL FOR Fund 440 - ENTRY YEAR PROGRAMS:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 451 - DATA COMMUNICATION FUND:	0.00	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00	3,600.00
TOTAL FOR Fund 452 - SCHOOLNET PROFESS. DEVELOPMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 504 - EDUCATION JOBS FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 506 - RACE TO THE TOP:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 516 - IDEA PART B GRANTS:	24,916.71-	0.00	363,662.43	100,507.07	440,250.87	101,505.15-	86,631.57	188,136.72-
TOTAL FOR Fund 532 - FISCAL STABILIZATION FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 551 - LIMITED ENGLISH PROFICIENCY:	1.55	4,429.50	13,000.87	6,612.50	14,037.26	1,034.84-	262.83	1,297.67-
TOTAL FOR Fund 572 - TITLE I DISADVANTAGED CHILDRE	1,011.77	12,000.00	131,583.23	21,259.51	142,054.48	9,459.48-	6,145.02	15,604.50-
TOTAL FOR Fund 584 - DRUG FREE SCHOOL GRANT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 587 - IDEA PRESCHOOL-HANDICAPPED:	0.00	0.00	9,591.30	0.00	10,657.01	1,065.71-	0.00	1,065.71-
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:	0.00	5,400.00	45,767.00	6,843.15	47,580.25	1,813.25-	3,295.95	5,109.20-
TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTALS:	29,006,846.48	10,838,410.35	35,831,372.13	3,523,744.34	38,895,992.23	25,942,226.38	10,932,621.23	15,009,605.15

**ROCKY RIVER CITY SCHOOL DISTRICT
SUMMARY OF INVESTMENTS AND CASH BALANCES
As of February 28, 2013**

INVESTMENTS:

	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Cost/ Balance</u>	<u>Par Amount</u>	<u>Rate/Yield</u>
<u>Operating Funds</u>					
STAR Ohio		Daily	\$ 385.36		0.070%
Comm Paper - UBS Finance	10/18/2012	4/15/2013	\$ 998,234.86	\$ 1,000,000.00	0.361%
FHLB - Stifel Nicolaus	2/19/2013	2/19/2016	\$ 999,750.00	\$ 1,000,000.00	0.558%
FFCB - Huntington	2/25/2013	2/25/2016	\$ 998,900.00	\$ 1,000,000.00	0.537%
Subtotal			\$ 2,997,270.22	\$ 3,000,000.00	0.485%
Charter One MRA		Daily	\$ 4,350.10		0.000%
Huntington		Daily	\$ 76,071.84		0.010%
PNC MMA		Daily	\$ 10,104,999.50		0.200%
Tri-State ICS***		Daily	\$ 5.47		0.050%
PNC Escrow ^^		Daily	\$ 241,071.80		0.000%
Bond Issue investments*		Daily	\$ 11,275,321.16		0.341%
Subtotal			\$ 21,701,819.87		0.270%
***50/50 investment required					
^^all interest will be allocated to specific contractors					
Total Investments			\$ 24,699,090.09		0.296%
<u>CASH:</u>					
Demand Deposit Accounts - Net			\$ 1,241,451.29		
Change Funds			\$ 1,685.00		
Sub-Total			\$ 1,243,136.29		
Total Investments and Cash			\$ 25,942,226.38		

* See next page for detail

ROCKY RIVER CITY SCHOOL DISTRICT
SUMMARY OF BOND ISSUE INVESTMENTS AND CASH BALANCES
As of February 28, 2013

INVESTMENTS:

<u>INVESTMENT TYPE/ISSUE</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Cost/ Balance</u>	<u>Par Amount</u>	<u>Rate/Yield</u>
Tri State CDARS*** - BAB's - Tri State Commercial Bank	10/11/2012	4/11/2013	\$ 250,000.00	\$ 250,000.00	0.600%
Comm Paper -UBS Finance - BAB's	10/18/2012	4/15/2013	\$ 998,234.86	\$ 1,000,000.00	0.361%
Comm Paper - UBS Finance - BAB's	10/25/2012	4/22/2013	\$ 998,408.89	\$ 1,000,000.00	0.325%
FFCB - BAB's - G.X. Clarke & Co.	12/9/2011	4/25/2013	\$ 800,360.00	\$ 800,000.00	0.232%
FHLB - BAB's - Huntington	12/9/2011	6/7/2013	\$ 2,000,100.00	\$ 2,000,000.00	0.340%
Tri State CDARS - TE's - Tri State Commercial Bank	6/28/2012	6/27/2013	\$ 1,000,000.00	\$ 1,000,000.00	0.400%
Tri State CDARS*** - TE's - Tri State Commercial Bank	8/16/2012	8/15/2013	\$ 460,000.00	\$ 460,000.00	1.000%
Subtotal			<u>\$ 6,507,103.75</u>	<u>\$ 6,510,000.00</u>	0.394%

BANKS/ISSUE

First Federal of Lakewood - TE's	Daily	\$ 974,371.24	0.350%
First Federal of Lakewood - BAB's	Daily	\$ 2,115,996.45	0.350%
PNC - BAB's	Daily	\$ 553,773.11	0.200%
PNC - QSCB's	Daily	\$ 182,885.56	0.200%
Star Ohio - Bldg. Fund BAB's	Daily	\$ 231,110.76	0.070%
Tri-State - BAB's ICS***	Daily	\$ 250,030.04	0.050%
Tri-State - TE's ICS***	Daily	<u>\$ 460,050.25</u>	0.050%
Subtotal		<u>\$ 4,768,217.41</u>	0.269%

*** 50/50 Investment Required

Note: The maximum balance available to be on deposit with First Federal of Lakewood is \$5,000,000 per their requirements contained in the current depository agreement with them.

Total Investments

\$ 11,275,321.16

0.341%

Rocky River City School District
 Appropriation Summary as of February 28, 2013 - All Funds
 With Certified Resources For FY 2013 To Date

Fund Name	USAS Fund No.	Budget as of 1/31/13	Net Changes February 2013	Revised Budget as of 2/28/13	P/Y Encumbrances	Total Expendable as of 2/28/13	Certificate of Estimated Resources - Amendment #8	Resources Over/(Under) Revised Budget	Add/(Reduce) Amount of "Other Sources" on Amendment #8	Revised Est. Resources Amendment #9
General Fund	001	\$32,216,845	\$238,735	\$32,455,580	\$329,920	\$32,785,500	\$35,426,256 x	\$2,970,676		\$35,426,256
Bond Retirement	002	4,430,389	0	4,430,389	-	4,430,389	\$6,320,917 x	1,890,528		\$6,320,917
Permanent Improvement	003	697,752	0	697,752	-	697,752	741,178 x	43,426		741,178
Building	004	1,675,288	100,009	1,775,297	20,612,304	22,387,602	3,566,465 x	1,791,167		3,566,465
Food Service	006	457,269	(385)	456,884	3,225	460,110	494,258 x	37,374	100	494,358
Trust - Band Uniform Fund	007-9007	-	0	-	19,699	19,699	-	0		-
Trust - Scholarship	007-9008	20,000	0	20,000	-	20,000	34,582 x	14,582		34,582
Trust - Unclaimed Funds	007-9009	500	0	500	-	500	12,327 x	11,827		12,327
Trust - Rocky River Angel Fund	007-9907	-	0	-	-	-	-	0		-
Trust - Rocky River Angel Fund - Goldwood	007-9908	750	0	750	-	750	1,107 x	357		1,107
Trust - Technology Improvement Fund	007-9909	-	0	-	-	-	216 x	216		216
Trust - Herb Score Memorial Fund	007-9910	-	0	-	-	-	-	0		-
Uniform School Supply	009	27,350	0	27,350	-	27,350	47,077 x	19,727		47,077
Rotary Funds	011	208,135	12,729	220,864	8,415	229,279	362,258 x	141,393		362,258
School Support Funds	018	71,496	14,800	86,296	4,012	90,307	167,238 x	80,942	1,720	168,958
Private Source Grants	019	50,741	1,147	51,889	300	52,189	58,417 x	6,529		58,417
Self-Insurance Fund	024	-	0	-	-	-	-	0		-
District Agency - Workers Comp/Retirement	022	3,100,000	0	3,100,000	-	3,100,000	3,100,000 x	0		3,100,000
Student Activities	200	170,950	100	171,050	2,541	173,591	285,080 x	114,030		285,080
Athletic and Co-Curricular	300	403,046	2,300	405,346	26,487	431,833	411,694 x	6,348	1,200	412,894
<i>State Grants:</i>										
Auxiliary Services (Private Schools)	401	1,491,224	(9,085)	1,482,139	47,922	1,530,061	1,491,224 X	9,085	(9,060)	1,482,164
EMIS	432	-	0	-	-	-	-	0		-
Entry Year Programs	440	-	0	-	-	-	-	0		-
Data Communications	451	-	0	-	-	-	- x	0	3,600	3,600
School Net - Professional Dev.	452	-	0	-	-	-	-	0		-
Misc State Grants	499	-	0	-	-	-	-	0		-
<i>Federal Grants:</i>										
Federal Ed Jobs	504	-	0	-	-	-	-	0		-
Resident Educator Program	506	-	0	-	-	-	- x	0	2,100	2,100
IDEA-B	516	692,562	0	692,562	7,859	700,421	692,562 x	0		692,562
School District Fiscal Stabilization	532	-	0	-	-	-	-	0		-
Title III - Limited English Proficiency/Immigrant	551	15,464	0	15,464	-	15,464	15,465 x	2		15,465
Title I	572	242,696	(4,425)	238,271	-	238,271	242,696 x	4,425	(4,425)	238,271
Title V	573	-	0	-	-	-	-	0		-
Drug-Free Schools	584	-	0	-	-	-	-	0		-
Preschool - Special Education	587	10,657	0	10,657	-	10,657	10,657 x	0		10,657
Title II-A	590	54,908	1,307	56,215	-	56,215	54,908 x	(1,307)	1,307	56,215
Misc. Federal Grants	599	-	0	-	-	-	-	0		-
Total All Funds		\$46,038,022	\$357,232	\$46,395,254	\$21,062,684	\$67,457,938	\$53,536,582	\$7,141,328	(\$3,459)	\$53,533,123

Amended appropriation passed at the 3/21/13 meeting of the Rocky River Board of Education

Amended Certificate has been or will be requested from the County Budget Commission

Treasurer's Certificate

Section 5705.412, RC

In the matter of: the Supplemental Appropriation Measure for the fiscal year ending **June 30, 2013**, Resolution No. 68.5-13

IT IS HEREBY CERTIFIED that the Rocky River City School DISTRICT BOARD OF EDUCATION, CUYAHOGA COUNTY, OHIO, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

Dated: 3/21/13

Jon Jank
Board President

Michael Shay
Superintendent

[Signature]
Treasurer of the Board of Education of the
Rocky River City School District
Cuyahoga County, Ohio

VENDOR NO.	FUND	FUNC	OBJ	SPCC	SUBJ	OPU	IL	AMOUNT	INVOICE NO	PAYMENT
530915	001	2610	418	0000	000000	046	00	\$5,000.00	204977030	\$5,000.00 7/30/12

EXHIBIT C

APPROPRIATION TRANSFER ATTACHED

Rr

ROCKY RIVER CITY SCHOOL DISTRICT
BOARD OF EDUCATION OFFICE
 21600 CENTER RIDGE ROAD
 ROCKY RIVER, OHIO 44116-3980
 440-333-6000

PURCHASE ORDER NO.
65288

ORIGINATOR DATE 3/1/2013	DATE REQUESTED FOR DELIVERY BY FOR ENCUMBERING ONLY	AUTHORIZATION #	CHECK IF GROUP PURCHASING <input type="checkbox"/>
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VENDOR

OHIO CASUALTY
 PO BOX 85830
 SAN DIEGO, CA 92186-5830

S
H
I
P
T
O

- ATTN:
 OTHER _____
 Board Office 21600 Center Ridge Rd.
 Service Building 20951 Detroit Rd.
 Goldwood Primary School 21600 Center Ridge Rd.
 Kensington Intermediate School 20140 Lake Rd.
 Middle School 1631 Lakewood Rd.
 High School 20951 Detroit Rd.

QUANTITY	DESCRIPTION AND CATALOG NUMBER	UNIT PRICE	AMOUNT
	PAYMENT FOR CLAIM # 204977030		\$5,000.00
TOTAL			\$5,000.00

TREASURER'S CERTIFICATE

It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the Treasury or in process of collection to the credit of the Rocky River City School District free from any obligation or certification now outstanding.

3/1/13

DATE

TREASURER

INSTRUCTIONS TO VENDOR

- ALL SHIPMENTS MUST BE PREPAID.
- EXEMPT FROM FEDERAL EXCISE TAX - FEDERAL I.D. #34-6002315 - AND OHIO SALES TAX.
- ROCKY RIVER BOARD OF EDUCATION WILL NOT IN ANY MANNER BE RESPONSIBLE FOR GOODS DELIVERED OR WORK DONE ON ITS ACCOUNT UNLESS AUTHORIZED.
- THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

DATE

SUPPORT SERVICES

ORIGINATOR'S OFFICE

CENTRAL OFFICE

APPROVED FOR PAYMENT

S.GIFFORD/S.KISSELL

ORIGINATOR

PRINCIPAL

PARTIAL FULL

ENCUMBERED

COORDINATOR/MANAGER/FOREMAN/OTHER

DIVISION ADMINISTRATOR

DATE 3/19/13

**THEN AND NOW
CERTIFICATE**

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$ 5000, 00 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the Rocky River Board of Education free from any previous encumbrance.

When the fiscal officer of the Rocky River City School District is using the "Then and Now Certificate" and the amount certified exceeds \$3,000, then the fiscal officer must obtain the legislative authority's approval by resolution. This approval must be obtained within 30 days of the legislative authority's receipt of the certificate.



Treasurer



Superintendent

For amounts over \$3,000:

Board Resolution Number Date

Date: Auditor of State Bulletin 6/20/97
Revised effective April 7, 2003

**SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY FISCAL OFFICER'S ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Fiscal Officer's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Sinking Fund			0:00	0:00
Bond Retirement Fund			0:00	6:48
General Fund			4:57	78:50
Library Fund				6:10
For [redacted] improvement				
State				
TOTAL	\$0	\$0	4.57	91.08

ROCKY RIVER CITY SCHOOL DISTRICT
JOB DESCRIPTION

Title:	PUPIL SERVICES SUPERVISOR	File 111
Reports to:	Director of Pupil Services	
Job Objective:	Under the direction of the Director of Pupil Services, supervises the provision of services for exceptional children.	
Minimum Qualifications:	<ul style="list-style-type: none"> · Valid state department of education license/certificate as determined at the time of appointment. · Ability to influence the district's cultural environment and student achievement through instructional program improvements based on evaluated data and research-based best practices. · Articulates a clear educational philosophy and sustainable program implementation strategy. · Displays flexibility, reliability, self-discipline and a willingness to take on challenging tasks. · Embodies high ethical standards and integrity. Accepts personal responsibility for decisions/conduct. · Exemplifies visionary/resolute leadership skills in developing/managing people. · Exhibits effective time management and resourceful problem-solving skills. · Maintains a record free of criminal violations that would prohibit public school employment. · Meets federal health screening requirements following a conditional offer of employment. · Shows evidence of core computer competencies deemed appropriate at the time of hire. · Holds an administrative license. · Has advanced knowledge in special education law. · Has previous leadership / teaching experience, special education is preferred. 	
Essential Functions:	<p>1. Under the direction of the Director of Pupil Services, ensures the effective delivery and advancement of educational programs consistent with the district's mission and mandated requirements.</p> <ul style="list-style-type: none"> · Supervise and evaluate assigned staff. · Assist in the supervision of the identification, and evaluation process for students with disabilities. · Consult with teaching staff to determine needs of specific students and programming. · Collaborate with schools and the Director of Pupil Services to develop plans and recommendations for the inclusion of exceptional children in all aspects of the educational program. · Monitor the operation of district programs for children with disabilities to ensure procedure is in accordance with state adopted and approved policies, procedures and guidelines. · Participate in IEP, ETR, IAT, AAT Meetings, both in and out of the district, as needed. · Help staff resolve problems that impede student participation in appropriate learning activities. · In conjunction with the Director, oversee preschool programming. · Evaluate teaching techniques, interventions and aligned resources for effectiveness and fidelity of implementation and works with staff to improve these areas. · In conjunction with providers, develop IEPs for students taking advantage of Autism/Jon Peterson Scholarships. · Perform delegated assignments as directed by the Director of Pupil Services. · Continue to develop RTI in buildings. · Participates in collaborative planning of staff development/in-service training activities. · Evaluate operational performance and identify short/long-range program needs and opportunities. · Participate as an active member of the administrative team. <p>2. Exemplifies professionalism and fosters goodwill to enhance the district's public image.</p> <ul style="list-style-type: none"> · Cultivates relationships that promote a strong commitment of public support for the district. · Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team. · Enforces drug-free workplace rules, board policies and administrative guidelines/procedures. · Maintains a professional appearance. Wears work attire appropriate for the position. · Maintains an acceptable attendance record and is punctual. · Provides leadership for the continuous advancement of best practices and academic standards. · Respects privacy and maintains the confidentiality of privileged information. · Sustains an effective and positive work/learning environment. Completes assigned duties on time. 	

3. Maintains open/effective communications. Serves as an information resource.

- Communicates district objectives/performance goals to stakeholders.
- Coordinates/chairs meetings, standing committees, conferences, special projects, etc.
- Prepares/maintains accurate records. Submits required paperwork on time.
- Provides prompt notification of personal delays/absences.
- Uses active listening/problem-solving techniques. Respects diversity. Resolves issues tactfully.
- Works with staff to ensure shared resources are used effectively.

4. Pursues opportunities to enhance professional performance.

- Participates in training to keep current with professional standards associated with work duties.
- Updates skills as needed to use available task-appropriate technology effectively.
- Works toward mastery of individualized development/performance goals as directed.

5. Takes precautions to ensure safety. Initiates action to manage/eliminate risks.

- Maintains high standards for appropriate conduct. Recognizes/responds to prevent aggressive behavior and harassment. Complies with district procedures and state law when dealing with discrimination and suspected child abuse/neglect.

6. Performs other specific job-related duties as directed.

- Assists with unexpected/urgent situations as needed.
- Implements workplace initiatives that advance district goals.

Working Conditions:

Safety is essential to job performance. Employees must exercise caution and comply with standard safety regulations/guidelines when involved in the following situations:

- Balancing, bending, climbing, crouching, kneeling, reaching, or standing.
- Exposure to adverse weather conditions and temperature extremes.
- Exposure to blood-borne pathogens and communicable diseases.
- Interacting with aggressive, disruptive and/or unruly individuals.
- Lifting, carrying and moving work-related supplies/equipment.
- Operating and/or riding in a vehicle.
- Traveling to meetings and work assignments.

Job performance is evaluated according to policy and contractual agreements adopted by the Rocky River Board of Education. This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed. Employees are required to perform duties and follow instructions as directed by a supervisor and/or appointing authority.

Superintendent/Designee

Date

My signature signifies I have reviewed the contents of my job description and that I am aware of the requirements of my position.

Employee Signature

Date

Transportation Manager
2013-14 Salary Schedule

EXHIBIT F

Transportation Manager

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
69,409	71,145	72,923	74,746	76,616	78,530	80,493	84,051	86,152

Adopted:
Resolution

Resolution to Approve Change Management Items (CMI's)

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following Change Management Items for the Rocky River High School Additions and Renovation Project and Goldwood Primary School Addition and Renovation Project be ratified as previously recommended by the Architect and the Executive Director of Construction Services.

ROCKY RIVER HIGH SCHOOL SCHOOL ADDITIONS AND RENOVATION PROJECT:

<u>CHANGE EVENT</u>	<u>DESCRIPTION</u>	<u>CONTRACTOR</u>	<u>AMOUNT</u>
186	Install a moisture control system in the Commons due to excessive moisture in the existing concrete floor slab. The relative humidity readings of the floor slab are above the limits for the luxury tile being installed in this area. Work includes shot blasting, sealing and leveling the floor before installation of the tile flooring.	Mosser Construction, Inc.	\$38,285.69
242	Revise the gym equipment in the Main Gym, as requested by the School District. Work includes adding roller window shades, LED backboard lighting, new winches/cables for the 2 main court basketball backboards, an intermediate stop in the visitor-side bleachers, and player stat panels for 1 scoreboard. Changes also include relocating the 4 side-court basketball backboards and deleting the specified divider curtain and logos on the wall padding.	Mosser Construction, Inc.	\$20,910.62

**GOLDWOOD PRIMARY SCHOOL ADDITION AND RENOVATION
PROJECT:**

<u>CHANGE EVENT</u>	<u>DESCRIPTION</u>	<u>CONTRACTOR</u>	<u>AMOUNT</u>
032	Revise the hardware for Doors E100, E101 and E108 (total of 6 leafs). The specified exit devices are too wide for the door stiles at these locations.	Mosser Construction, Inc.	\$5,063.47
036	Replace sidewalk and curb along the south parking lot. The total cost of the work is being shared by Mosser, AAA American Abatement Asbestos and RRCSD, as determined by pre-construction and post-abatement video documentation. This CMI also reconciles the balance of Allowance #1 for Mosser Construction.	Mosser Construction, Inc. AAA American Abatement & Asbestos	\$1,193.08 -\$1,409.00

Important Dates	
August 14,15	New Teacher Orientation
August 19	Teacher Professional Day
August 20	First Day of School
September 1	Labor Day
September 2	First Day of Preschool
October 17	NEOEa Day
November 6	Parent Conference Day
November 7	Teacher Professional Day
November 26/27/28	Thanksgiving Vacation
December 22	Winter Vacation Begins
January 5	School Resumes
January 19	Martin Luther King Day
January 20	Teacher Record Day
February 16	Presidents' Day
April 3	Spring Vacation Begins
April 13	School Resumes
May 25	Memorial Day
May 28	Last Day of Preschool
June 4	Last Day of School
June 5	Teacher Record Day

Holidays for 12 Month Employees	
September 1	Labor Day
November 27	Thanksgiving Day
November 28	Day After Thanksgiving
December 24	Day Before Christmas
December 25	Christmas Day
December 31	Day Before New Years
January 1	New Years Holiday
January 19	Martin Luther King Day
February 16	Presidents' Day
April 3	Day During Spring Break
May 25	Memorial Day
July 4	Fourth of July

Contingency Calamity Days
 June 5,8,9,10 and 11, 2015 are designed as student make-up calamity days as required by O.R.C. 3317.01

Adopted: Resolution #



(8) AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14 ^T	15 ^T	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

(21) SEPTEMBER

S	M	T	W	T	F	S
	X	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

(22) OCTOBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24*	25
26	27	28	29	30	31	

(15) NOVEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	X	X	29

(15) DECEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	X	X	26	27
28	29	30	X	31		

(18) JANUARY

S	M	T	W	T	F	S
				X	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16*	17
18	X	20	21	22	23	24
25	26	27	28	29	30	31

(19) FEBRUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	X	17	18	19	20	21
22	23	24	25	26	27	28

(22) MARCH

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20*	21
22	23	24	25	26	27	28
29	30	31				

(16) APRIL

S	M	T	W	T	F	S
			1	2	X	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

(20) MAY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	X	26	27	28	29	30
31						

(4) JUNE

S	M	T	W	T	F	S
	1	2	3	4*	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

S	M	T	W	T	F	S
			1	2	X	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- School Not In Session
- Parent Conference Day
- Professional Day
- X
 Holiday for 12 Month
- T = New Teacher orientation
- * = End of Quarter

Grading Periods	
First Quarter	August 20.....October 24.....= 46 days
Second Quarter	October 27.....January 16.....= 45 days
Third Quarter	January 21.....March 20.....= 42 days
Fourth Quarter	March 23.....June 4.....= 47 days

Month	Total Student Days	Teacher Professional Days	Total Teacher Days
August	8	1	9
September	21		21
October	22	1	23
November	15	2	17
December	15		15
January	18	1	19
February	19		19
March	22		22
April	16		16
May	20		20
June	4	1	5
Total	180	6	186

EXHIBIT H



Rocky River City School District

1101 Morewood Parkway • Rocky River • Ohio • 44116

440.356.6000 • info@rrcs.org • www.rrcs.org

Michael G. Shoaf, Ed.D., Superintendent

SUPERINTENDENT'S REPORT MARCH 21, 2013

Technology – Dr. Dianna Foley

- Chromebooks

District – Michael Shoaf

- Construction – Goldwood Office opens – March 25th
- West Shore Conference
- Beginning of the Fourth Grading period starts - March 25th
- Spring Break begins - March 29th School reopens - April 8th

Dates and Reminders

Saturday, March 23	6:00pm	RREF Fundraiser – Westwood
Monday, March 25	7:00pm	MS Jazz Festival – MS Commons
Tuesday, March 26	7:00pm	Grade 6 Spring Choir Concert – MS
Wednesday, March 27	6:00pm/6:30 Dinner	Hockey Banquet – CYC
Wednesday, April 10	5:00pm	Committee-of-the-Whole Mtg. – Curriculum Library
March 29-April 5		Spring Break – No School
Monday, April 8		School Resumes
	6:00pm/6:30 Dinner	Boys Basketball Banquet – St. Demetrius Church
Thursday, April 18	7:00pm	Regular Board of Education Mtg. – Curriculum Library
April 18-20	7:30pm	High School Spring Musical – HS Auditorium
April 23	6:00-8:00pm	Opening Night - District Art Show – MS
April 24-May 3		District Art Show – MS

Rocky River Schools...

Globally Competitive • Exceptional Opportunities • Caring Environment • Successful Students

April 24	8:00pm	National Honor Society Induction Ceremony – HS Auditorium
Wednesday, May 1	7:30am	RRPL/Board Breakfast – RRPL
Thursday, May 2	9:00am	Honors Program – HS Auditorium
Tuesday, May 7	7:00pm	All Schools Band Concert – RRHS
Thursday, May 23	9:00am	Spring Recognition Program – HS Auditorium
	1:15pm	KIS Band/Choir Awards Assembly - Gym
	7:00pm	World Language NHS Induction Ceremony – HS Commons
	7:00pm	MS Pops Concert – MS Commons
Sunday, May 26	TBD	Friday Jazz & RRHS Jazz Ensemble – Rocky River Park
Friday, May 31	8:45am	KIS Academic Awards Assembly – Gym
	1:45pm	8th Grade Awards Assembly – MS Commons
Sunday, June 2	3:00pm	Baccalaureate – RR United Methodist Church
June 3-5		8th Grade Washington DC Trip
Wednesday, June 5		Last Day of School
Thursday, June 6		Last Day of School for Teachers
Friday, June 7	7:30pm	Commencement Ceremony – Lakewood Civic Auditorium